

APPLICATION *for* EMPLOYMENT



Platte County, Missouri, is an Equal Opportunity Employer

Position(s) Applied For:	Date of Application
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Last Name	First Name	Middle Name	
Address	City	State	Zip Code
Telephone	Social Security		
Home:	Work:		

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you filed an application with Platte County previously? Yes No
If yes, when? _____

Have you been employed by Platte County previously? Yes No
If yes, when? _____

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

On what date would you be available for work? _____

Are you available to work: Full Time Part Time Shift Work Temporary

Are you currently on "lay-off" status and subject to recall? Yes No

Driver's License number if driving is an essential job function _____

Do you have a CDL? Yes No If yes, which class? _____

Have you been convicted of a felony? Yes No
If yes, please explain _____

Is there any reason you could not perform the essential functions of the position for which you are applying without reasonable accommodations? Yes No
If yes, please explain _____

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

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		From	To	
Address				
Telephone Number		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

Education

Do you have a high school diploma or equivalent? Yes No

If not, what is the highest grade you completed?:

Please list all education, beginning with high school.

Name and Location	Course of study	Total Hours	Degree
High School			
Technical/Vocational			
College			

Skills and Certifications

List all valid professional licenses and registrations you hold. Include the certification/registration number and the date of expiration.

Indicate other employment skills, special training or additional information to consider regarding your application. (You may exclude all information indicative of age, sex, race, religion, color, national origin or disability.)

References

Please list three people who we may contact to verify information contained within this employment application.

1. _____
Name Phone

Address City State Zip

2. _____
Name Phone

Address City State Zip

3. _____
Name Phone

Address City State Zip

Applicant's Statement

I certify that the above statements are correct, and if employed, understand that any false information in this application, or its supporting documents, will be sufficient grounds for termination without notice. I further agree that all rules, orders and regulations of Platte County affecting my employment shall constitute a part of my appointment or employment.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Platte County is of an "at will" nature, meaning that I can resign at any time and that I may be discharged at any time, with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Platte County.

My signature authorizes Platte County to review my previous employment, driving and criminal records, and other background data as it relates to the position(s) for which I am applying.

Signature _____ Date _____